

Eagleridge Elementary PTO – General Meeting Minutes
April 9, 2019 Eagleridge Library



1. Call to order - 6:00 pm - Welcome
2. Minutes: Review of minutes from last General meeting
Motion to accept minutes from March 12, 2019 made, seconded and approved.
3. Board Members Reports
 - a. President's Report (Renee/Melissa)
 - i. Coupon books sold out; more on order, will accept through the end of this week, 50 more on order
 - ii. Dance: \$3500 profit, awesome job Samantha on coordinating and decorations!
 - b. Treasurer's Report – activity since last meeting (Nicole):
 - i. Gym floor donations received – to be reviewed during Gym Floor Subcommittee meeting
 - ii. 5th Gr root beer float sales: ~\$450 profit for next year's 5th grade field trip
 - iii. Coupon books ~\$1200 profit**Motion to accept minutes from Treasurer's report made, seconded and approved.**
4. Committee/Team Reports
 - a. Enrichment coordinator (Elissa)
 - i. Chess Club: Beginning chess started today, 13 kids
 - ii. Campfire Science – signups going out this week, starts Apr 23; 6 weeks
 - iii. Lego Club - 2 groups planned (K-2, 3-5th); max 30 per session – **Need parent volunteers – put out request on Facebook/SignUp.com (Lindsay/Michelle/Chelsea)** ; starts wk of Apr. 22nd, 4 wks
 - b. Gym Floor (Megan)
 - i. Petro Gas potential \$10k donations – waiting on district feedback re: signage on floor
 - ii. Spaghetti feed & Bake Sale volunteer signups circulated – Health Dept requirements state food must be prepackaged (Megan to confirm if this applies to Bake Sale or Spaghetti feed only)
 - c. Book Fair (Elissa):
 - i. May 30th delivery; runs June 3-7, will start planning for volunteers next month
 - d. Yearbook
 - i. Distribution date June 17th
 - ii. Cover contest: Chrissy to review with Melissa on timing – to be done before testing start
 - iii. **Send pics to Chrissy; deadline May 17th (yearbook@eagleridgepto.org)**
 - e. Box top committee- Megan/Jessica
 - i. Next year – Box Tops going all digital – app required + scanning receipt (will accept clipped box tops that haven't expired). May need to consider alternate fund raiser to Box Tops. ie: Dime Drive
5. Principal's Report/ Student Service Report
 - a. Math Quest (May 3rd): volunteers set and kids spending the day with guest speakers and variety of stations to show kids how math is used in everyday life.
 - b. Student testing season starting May 2nd for ~5-1/2 weeks (3rd – 5th graders) – make sure to remind students that this doesn't affect grades and don't worry about the testing.
6. Unfinished Business:
 - a. Mariners Game:
 - i. Sat. May 18th 7pm; order forms going out this week; **Deadline to order: April 26th** (~2-1/2 weeks)
7. New Business
 - a. Staff Appreciation Week –May 6-10
 - i. **# of staff: 60**
 - ii. Lunch: Tues or Wed, Friday: Sweets
 - iii. **Hospitality Team** to collect suggestions and determine plan (note: Friday May 10th is also the Spaghetti Feed fundraiser)
 - b. Field day treats

- i. Sugar Shack – tentative pending availability – will review/confirm treat options at next meeting
(Renee)
 - ii. We do have some excess funds in categories available if needed
 - c. Food Sense: Parent cooking class: Wed 4/17th, Free, 2:30-3:30pm
 - d. Volunteer Assembly May 13th 10:15am followed by lunch – invites should be going home soon but if you don't receive one check those backpacks!
8. Upcoming Events/ Important Information
- a. Early Release – April 10th
 - b. Orca Assembly – April 12th 2:45pm
 - c. 2nd/3rd Grade Music Program – April 18th 2:30 & 6:30pm
 - d. PTO Family Night, Dodge Ball – April 19th 6:30pm – **Need volunteers to sell concessions (Lindsay/Michelle – SignUp.com)**
 - e. Early Release – May 1st
 - f. Staff Appreciation Week – May 6th – 10th
 - g. Spaghetti Feed/Silent Auction – May 10th 5:30-8pm
 - h. Volunteer Assembly – May 13th 10:15am
9. Next PTO Meeting May 14th at 6pm
10. Adjournment 6:42pm

Gym Floor Committee Meeting (6:45 – 7:45pm)

- a. PetroGas: \$10K donation but asking about signage/logos – need approval from school district
- b. District update:
 - i. Large donations require School Board review process; **Mr. B to confirm what constitutes a “large” donation**
 - ii. Traditionally school hasn't allowed logos (no commercialization within the schools); **need a meeting between Eagleridge/District/PetroGas regarding conditional donations – Mr. B, Megan**
 - iii. By end of May, district should have a “needs” list identified for maintenance throughout the district and will have a better idea of where the gym floor stands
- c. For a summer install, would need to order by early June (~8 wk lead time on material + 1 week install + 7-10 day cure/set) ; no deposit required
- d. Spaghetti feed:
 - i. Spaghetti sign up – volunteers buy/make noodles + sauce
 - ii. Megan to buy: napkins, plates, forks, beverages, rolls/bred
- e. Bake Sale:
 - i. Coordinator to manage day-of prep/packaging: Diane B., Samantha
- f. Volunteer SignUp.com requests will be needed for:
 - i. Spaghetti cooking
 - ii. bake sale items
 - iii. check in & pay to enter
 - iv. managing silent auction bidders (assign bidder numbers, collect name/phone numbers)
 - v. need tables
 - vi. Setup, Serving, Cleanup
- g. **Next meeting: Tues 4/23 6pm Eagleridge Library**
- h. **Work party** to assemble auction items/baskets, etc – **tentative May 3rd - TBD**